

## WESTON COUNTY BOARD OF COMMISSIONERS

### **DRAFT MINUTES**

September 5, 2017

The meeting of the Weston County Board of Commissioners was called to order by Chairman Bill Lambert at 9:00 a.m. at the Weston County Courthouse Annex. Commissioners Bill Lambert, Marty Ertman, Tracy Hunt and Ed Wagoner, and Clerk Jill Sellers were present. Chairman Lambert opened the meeting with prayer, and Commissioner Wagoner led the Pledge of Allegiance.

#### **APPROVAL OF AGENDA**

Commissioner Hunt moved to approve the agenda; seconded by Commissioner Wagoner. Carried.

#### **APPROVAL OF PAYROLL AND VOUCHERS**

Commissioner Ertman moved to approve the payroll and vouchers; seconded by Commissioner Wagoner. Carried.

#### **APPROVAL OF MINUTES**

Commissioner Wagoner moved to approve the minutes of August 15, 2017; seconded by Commissioner Hunt. Commissioner Ertman requested that the word "maximum" be added under the speed limit discussion under Old Business. Carried.

Commissioner Ertman moved to approve the executive session minutes of August 15, 2017; seconded by Commissioner Wagoner. Carried.

#### **INSURANCE**

The County's property insurance is due to renew on September 15<sup>th</sup>, and three representatives attended to discuss quotes provided for consideration; Ray Gallegos (HUB), Karen Ackerman (ADI), and Joanna Akers (FSB) fielded questions from the Commissioners. Discussion at length ensued.

Commissioner Ertman moved to approve the ADI quote of \$59,171.00; seconded by Commissioner Wagoner. Commissioner Ertman prefers the cash value coverage offered by ADI. Chairman Lambert spoke against the motion due to previous experience on our flood claim in November 2016. Chairman Lambert called for the question. Commissioners Ertman and Wagoner voted aye; Commissioners Hunt and Lambert voted nay. Motion died due to a tie. Discussion continued.

Commissioner Hunt moved to accept the quote from HUB at approximately \$40,000.00 with the addition of deductible waiver; seconded by Chairman Lambert. Commissioners Hunt and Lambert voted aye; Commissioners Ertman and Wagoner voted nay. Motion died due to a tie.

Commissioner Hunt suggested a workshop to further discuss the details, and make an informed decision with new numbers from each of the agents. Discussed continued.

Commissioner Hunt moved to approve ADI quote for \$59,171.00; seconded by Commissioner Ertman. Commissioners Ertman, Hunt, and Wagoner voted aye. Chairman Lambert voted nay. Carried.

#### **OLD BUSINESS**

Commissioner Ertman moved to accept the easement and access agreement, pending approval by the county attorney. Died for lack of a second. Commissioner Ertman moved that Weston County enters

into a construction easement and access agreement between Weston County and Todd Tavegie for \$10,000.00 for the Bruce Road/Wildcat Creek project, upon approval by the county attorney; seconded by Commissioner Wagoner. Carried. Commissioner Ertman moved that Weston County enters into a construction easement and access agreement between Weston County and Troy Tavegie for \$10,000.00 for the Bruce Road/Wildcat Creek project, upon approval by the county attorney; seconded by Commissioner Wagoner. Carried.

#### **NEW BUSINESS**

Commissioner Ertman moved to appoint Cathy Dunford to the Weston County Library Board from July 2017 to July 2020; seconded by Commissioner Hunt. Carried.

Clerk Sellers presented the option for the Commissioners to nominate names to LGLP Board vacancies. No action taken.

Commissioner Hunt moved to approve the catering Permit for the Flying V on September 23-24, 2017; seconded by Commissioner Wagoner. Carried.

The Commissioners discussed the vacancy on the Weston County Fair Board. Commissioner Hunt moved to appoint Jessica Graham to the Fair Board; seconded by Commissioner Ertman. Ellen McKenzie offered her opinion that Randy Hershey would be a better candidate, as he would diversify the board, as many of the current board members are also involved in livestock and the junior livestock board. Ms. Graham offered that she would be willing to step down from junior livestock board in order to avoid potential conflict. The Commissioners would like to see the fairgrounds used more year-round, outside Fair Week. Weston County 4-H Educator Stacy Buchholz advocated for Ms. Graham by reviewing her involvement in the community. The Commissioners all agreed that Mr. Hershey would also be an excellent board choice, and that having two exceptional candidates was a good problem. Discussion continued, and then the question was called. Commissioners Ertman and Hunt voted aye; Commissioner Wagoner voted nay. Chairman Lambert voted aye. Carried. Letters will be sent to both candidates of the decision, which will also thank them both for volunteering to serve their community.

County Attorney William Curley presented Resolution 2017-13: Closure of RIP 003, for roads in T42N R68W and T41N R68W. Advertisements were properly published, and no objections were received.

Attorney Curley noted that Cheyenne River Road was never officially established as a county road in RIP Area 003. The Road Identification Project (RIP) committee coordinated with the U.S. Forest Service to ensure that the County's road identification process in RIP Area 003 did not adversely affect the USFS's needed road easements in that area. The County's Identification of Roads in RIP Area 003 does not adversely affect easements for the USFS road in that area. Maintenance of those roads will continue by the USFS under the County-USFS Road Maintenance Agreement of 1977. Attorney Curley also noted that the purpose of the RIP legislation was to identify and record county roads, and that the RIP committee recommended that Resolution 2017-13 be passed. The Commissioners tabled the issue, and scheduled for further discussion at the September 19<sup>th</sup> meeting.

Commissioner Ertman moved that the County will observe the Veteran's Day on Monday, November 13, 2017 in accordance to the Employee Handbook; seconded by Commissioner Wagoner. Carried.

## **ADMINISTRATOR**

Administrator Dan Blakeman reported that the bids for the courthouse flood damage repairs will be opened on Thursday, September 7, 2017; four contractors attended the pre-bid meeting. The Youth Building roof is nearly completed. HDR Architect, Randy Hein will bring plans for the courtroom remodel to the September 19<sup>th</sup> meeting. Administrator Blakeman is convening meetings with the department heads to discuss space planning for the main floor as it will be the next phase in the courthouse preservation projects.

## **CENTRAL WESTON COUNTY SOLID WASTE DISPOSAL DISTRICT**

Joe Wood, Jr. reported that the CWCSWDD board will be accepting a bid to put gravel onto the landfill road at the expense of the special district.

## **PUBLIC COMMENT**

Bob Stoddard commented on the heavy truck traffic and dust problems on Grieves and Cheyenne River Roads. Road and Bridge Superintendent Rick Williams reported that CMAQ covers 15 miles of Grieves Road; water trucks would not be sufficient to provide relief. Light pass of magnesium chloride would cost \$5,000.00 over 2.5 miles of road. Superintendent Williams will research cost to do a single-pass of magnesium chloride. Administrator Blakeman will begin the Grieves Road CMAQ process. He will also coordinate with Sheriff Colvard and Attorney Curley to arrange a meeting or letter to Vermilion Energy LLC, in order to mitigate the safety concerns due to dust caused by their oil truck traffic on Cheyenne River Road. Commissioner Hunt will follow up with Mr. Stoddard on behalf of the Commissioners.

## **VOUCHERS**

066 NCPERS, financial admin, \$256.00, AFLAC, payroll ded, \$2,397.69, Blue Cross Blue Shield, financial admin, \$52,543.53, Great-West Trust Co, payroll ded, \$2,225.00, Office of Child Support, payroll ded, \$175.00, WEBT, financial admin, \$175.05, WC Clerk, financial admin, \$44,294.29, WC Treasurer, financial admin, \$20.00, WY Child Support, payroll ded, \$1,175.00, WY Dept of Workforce Services, financial admin, \$2,330.97, WY Retirement System, financial admin, \$30,761.58, WC Library, block alloc, \$23,567.32, SD Planners Assoc, planning brd, \$295.00, Hermes Consolidated, oil/gas/lube, \$31,993.13, 307 Security Solutions, repair/maint, \$231.73, Ad Pro, supp, \$412.09, Alpha Communications, radio exp/tower rent, \$134.99, AT&T Mobility, comm, \$1,399.71, Axis Forensic Toxicology, coroner exp, \$250.00, Bam Document Destruction, misc, \$215.90, BH Auto Salvage, financial admin, \$79.30, BH Energy, util, \$4,322.17, BH Occupational Medicine, pre-employment, \$35.00, BH Plumbing, repair/maint, \$65.00, Byrand Streeter, contract wage, \$1,158.75, Casper Star Tribune, supp, \$114.59, Central WC Solid Waste Dist, cwcswd, \$1,875.00, City of Newcastle, util/dispatch/pub def/p-hlth exp, \$5,938.82, Civil Air Patrol Magazine, pub rel, \$395.00, Creative Culture Insignia, uniforms, \$689.25, Crook County, comp software, \$10,750.00, Culligan Water Conditioning, misc, \$34.50, Cynthia Crabtree, coroner exp, \$47.36, Decker's Market, ext serv exp, \$54.87, Derek's Field Service, repair/maint, \$954.00, Dixon Bros, oil/gas/lube, \$519.12, Eastern WY Equipment, repair/maint, \$278.99, Family Dollar Stores, supp, \$22.00, Finkey Law, special attny, \$1,206.62, Fisher Sand & Gravel, grvl/rd mtrl, \$11,774.17, Focus, focus, \$956.25, Francine Lehman, other employees, \$800.00, Fred's Welding, repair/maint, \$70.00, Frontier Home Ranch & Hardware, repair/maint, \$1,074.13, Golden West Technologies, new equip/comp software, \$6,498.70, Hansen Equipment, repair/maint, \$54.81, Hillyard/Sioux Falls, janitor supp, \$122.62, JB Auto Glass, repair/maint, \$65.00, Jenna Goodart, other employees, \$132.00, Kara Fladstol, other employees, \$337.00, Kelly Cummings, coroner exp, \$50.00, Lori Bickford, p-hlth exp, \$989.07, Lubnau Law Office, special attny, \$821.62, Marina Podio, coroner exp, \$50.00, Matthew Bender, officer equip, \$802.06, Max Masters, gis land records, \$1,900.00, MG Oil Company, oil/gas/lube, \$1,729.80, Modern Cleaners, hmlnd sec exp, \$106.00, Neve's Uniforms, uniforms, \$831.67, Newcastle Ambulance Service, ambulance, \$2,500.00,

Newcastle Chamber of Commerce, chamber, \$725.00, Newcastle Fire Suppression, repair/maint, \$669.58, Newcastle Motors, veh maint/fuel, \$15.38, News Letter Journal, supp, \$341.52, Northern WY Mental Health, mntl hlth, \$2,125.00, Osage Ambulance, ambulance, \$3,750.00, Osage Improvement & Service Dist, coroner exp, \$300.00, Plainsman, supp, \$186.25, Porter Muirhead Cornia & Howard, financial admin, \$10,000.00, Powder River Energy Corp, util, \$1,193.33, Powder River Office Supply, coroner exp, \$21.99, Power Plan, repair/maint, \$56.90, Preventive Health & Safety Div, p-hlth exp, \$28.00, Ringer Law, special attny, \$460.00, Roadrunner Disposal Service, util, \$60.00, RT Communications, comm, \$2,961.02, Sanofi Pasteur, p-hlth exp, \$2,431.03, Secure Instant Payments, supp, \$210.00, Servall Uniform/Linen, janitor supp, \$222.05, ShopKo, supp, \$55.62, Stacy Buchholz, ext serv exp, \$248.70, Susan K. Overman, mile/trvl, \$52.97, Team Lab Chemical Corp, repair/maint, \$296.50, Thomas L. Bennett, coroner exp, \$2,000.00, Top Office Products, supp, \$1,382.43, Town of Upton, comm ctr/landfill, \$2,193.75, Tyler Technologies, comp software, \$420.00, Upton Chamber of Commerce, chamber, \$425.00, Upton Co-op Assn, misc, \$28.05, Upton Senior Center, sr citizens, \$531.25, Verizon Wireless, comm, \$274.20, VISA, hmlnd sec exp/p-hlth exp, \$784.17, Voelker's Autobody, veh maint/fuel, \$40.00, WACO, mile/trvl, \$275.00, West End Water District, util, \$60.00, WC Children's Ctr, child ctr, \$3,187.50, WC 4-H Council, ext serv exp, \$283.60, WC Gazette, print/publ, \$4,746.04, WC Health Services, brd of prisoners, \$20.00, WC Humane Society, humane society, \$637.50, WC Natural Resource Dist, nat res garden/hazard, \$1,168.75, WC Public Health, supp, \$40.00, WC Road & Bridge, veh maint/fuel, \$3,178.92, WC Sr Services, sr citizens/brd of prisoners, \$6,456.50, Wireless Advanced Communications, veh maint/fuel, \$182.00, Woody's Food Center, brd of prisoners/ext serv exp, \$294.87, WY Automotive, repair/maint, \$25.46, WY Dept of Health, p-hlth exp, \$253.00, WY Law Enforcement Academy, jailor school, \$325.00, WY Machinery, repair/maint, \$5,911.60, WY Network, financial admin, \$209.20. Net Payroll, \$146,422.48.

With no further business, the meeting was adjourned at 1:12 p.m.

Bill Lambert  
Chairman

Attest: Jill Sellers  
Weston County Clerk