

## Proposed Budget

<b>Weston County Weed &amp; Pest Control District</b>			
Budget Hearing Information			
P.O. Box 411		<b>Location:</b>	25 Fairgrounds Road, Newcastle
Newcastle, WY. 82701		<b>Date:</b>	6/21/2017
307-746-4555		<b>Time:</b>	1:30 p.m.
Weston		<b>Budget Prepared by:</b>	Dana Gordon

**S-1 BUDGET MESSAGE** W.S. 16-4-104(d)

At this time we are not anticipating any Grant funds for the Mountain Pine Beetle. This is responsible for some of the decrease in our Budget. We are requesting our full two mill. Thank you

### PROPOSED BUDGET SUMMARY

OVERVIEW	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$1,652,553	\$1,240,861	\$861,600	\$861,600
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total to be added to Restricted Funds</b>	\$0	\$0	\$10,000	\$10,000
S-4 <b>Total General Fund and Forecasted Revenues</b>	\$1,814,780	\$1,081,038	\$871,600	\$871,600
S-5 <b>Amount requested from County Commissioners</b>	\$379,767	\$355,865	\$345,000	\$345,000
S-6 <b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

Weston County Weed & Pest Control District

REVENUE SUMMARY	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$304,585	\$159,701	\$170,000	\$170,000
S-8 <b>Tax levy (From the County Treasurer)</b>	\$379,767	\$355,865	\$345,000	\$345,000
S-9 <b>Government Support</b>	\$73,764	\$82,227	\$80,000	\$80,000
S-10 <b>Grants</b>	\$923,428	\$322,470	\$100,000	\$100,000
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$1,629	\$1,642	\$1,600	\$1,600
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14 <b>Total Revenue</b>	\$1,683,173	\$921,905	\$696,600	\$696,600

<b>EXPENDITURE SUMMARY</b>		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$45,259	\$1,000	\$12,000	\$12,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$110,258	\$116,331	\$125,850	\$125,850
S-18	<b>Operations</b>	\$1,409,132	\$1,038,631	\$628,150	\$628,150
S-19	<b>Indirect Costs</b>	\$87,904	\$84,899	\$95,600	\$95,600
S-20	<b>Total Expenditures</b>	\$1,652,553	\$1,240,861	\$861,600	\$861,600

<b>DEBT SUMMARY</b>		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

<b>CASH AND INVESTMENTS</b>		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$131,607	\$159,133	\$175,000	\$175,000

**Summary of Reserve Funds**

**S-23 Beginning Balance in Reserve Accounts**

S-24	a. Depreciation Reserve	\$100,000	\$100,000	\$100,000	\$100,000
S-25	b. Other Reserve	\$250,000	\$250,000	\$250,000	\$250,000
S-26	c. Emergency Reserve (Cash)	\$105,050	\$105,050	\$105,050	\$105,050
	<b>Total Reserves (a+b+c)</b>	\$455,050	\$455,050	\$455,050	\$455,050

**S-27 Amount to be added**

S-28	a. Depreciation Reserve	\$0	\$0	\$10,000	\$10,000
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$10,000	\$10,000

S-31	<b>Subtotal</b>	\$455,050	\$455,050	\$465,050	\$465,050
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$455,050	\$455,050	\$465,050	\$465,050

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** P.O. Box 411  
Newcastle, WY. 82701

**PREPARED BY:** Dana Gordon

**DISTRICT PHONE:** 307-746-4555

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.*

*Form approved by Wyoming Department of Audit, Public Funds Division*

# Proposed Budget

Weston County Weed & Pest Control District

FYE 6/30/2018

**NAME OF DISTRICT/BOARD**

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>	\$379,767	\$355,865	\$345,000	\$345,000
R-1.2	Other County Support				

<b>FORECASTED REVENUE</b>
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		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>Sales to Government</u>	\$73,764	\$82,227	\$80,000	\$80,000
R-2.5	<b>Total Government Support</b>	\$73,764	\$82,227	\$80,000	\$80,000
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$304,585	\$159,701	\$170,000	\$170,000
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$304,585	\$159,701	\$170,000	\$170,000
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$923,428	\$322,470	\$100,000	\$100,000
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$923,428	\$322,470	\$100,000	\$100,000
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$1,629	\$1,642	\$1,600	\$1,600
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$1,629	\$1,642	\$1,600	\$1,600
R-5.5	<b>Total Forecasted Revenue</b>	\$1,303,406	\$566,040	\$351,600	\$351,600
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0



# Proposed Budget

Weston County Weed & Pest Control District

FYE 6/30/2018

<b>OPERATIONS BUDGET</b>
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			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations		\$104,580	\$123,000	\$140,600	\$140,600
E-7.2	Service Contracts		\$139,100	\$296,592	\$132,000	\$132,000
E-7.3	Other (Specify)					
E-7.4	40% District Supervisor		\$30,613	\$29,750	\$34,000	\$34,000
E-7.5						
E-7.6						
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Motels & Meals		\$2,364	\$2,308	\$3,400	\$3,400
E-8.4						
E-8.5						
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Gas & Oil		\$14,614	\$10,000	\$20,000	\$20,000
E-9.2	Chemical		\$182,531	\$165,000	\$180,000	\$180,000
E-9.3	Shop Supplies		\$2,956	\$3,000	\$8,000	\$8,000
E-9.4	MPB Supplies		\$2,722	\$1,209	\$0	\$0
E-9.5						
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Advertisement		\$69	\$100	\$500	\$500
E-10.2	Bonds		\$484	\$485	\$600	\$600
E-10.3	GIS & Bio Control		\$0	\$1,000	\$1,000	\$1,000
E-10.4	Spring Workshop		\$0	\$2,215	\$0	\$0
E-10.5						
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Helicopter - White Top		\$47,568	\$45,700	\$45,000	\$45,000
E-11.2	Helicopter - Spurge		\$8,859	\$50,000	\$45,000	\$45,000
E-11.3	MPB Spotters & Cutters		\$858,054	\$296,592	\$0	\$0
E-11.4	Drug Testing		\$586	\$400	\$1,050	\$1,050
E-11.5						
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Utilities		\$2,636	\$3,562	\$5,000	\$5,000
E-12.2	Equipment Repairs		\$1,798	\$4,017	\$6,000	\$6,000
E-12.3	Other Repairs		\$9,598	\$3,701	\$6,000	\$6,000
E-12.4						
E-12.5						
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$1,409,132</b>	<b>\$1,038,631</b>	<b>\$628,150</b>	<b>\$628,150</b>

# Proposed Budget

Weston County Weed & Pest Control District

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$2,751	\$3,783	\$3,800	\$3,800
E-14.2	Buildings and vehicles		\$4,241	\$2,800	\$3,500	\$3,500
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$16,443	\$14,799	\$20,000	\$20,000
E-15.2	Workers Compensation		\$6,335	\$6,241	\$6,300	\$6,300
E-15.3	Unemployment Taxes		\$2,882	\$918	\$0	
E-15.4	Retirement		\$23,875	\$24,486	\$29,000	\$29,000
E-15.5	Health Insurance		\$31,377	\$31,872	\$33,000	\$33,000
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$87,904</b>	<b>\$84,899</b>	<b>\$95,600</b>	<b>\$95,600</b>

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

Weston County Weed & Pest Control District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

C-1 Balances at End of Fiscal Year		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1.1	General Fund Checking Account Balance	\$131,607	\$159,133	\$175,000	\$175,000
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$455,050	\$455,050	\$465,050	\$465,050
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$586,657</b>	<b>\$614,183</b>	<b>\$640,050</b>	<b>\$640,050</b>

C-2 General Fund Reductions:		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$455,050	\$455,050	\$465,050	\$465,050
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$455,050</b>	<b>\$455,050</b>	<b>\$465,050</b>	<b>\$465,050</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$131,607</b>	<b>\$159,133</b>	<b>\$175,000</b>	<b>\$175,000</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

C-3		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3.1	Balance in Reserve Account, <b>end of previous fiscal year.</b>	\$100,000	\$100,000	\$100,000	\$100,000
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve			\$10,000	\$10,000
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$110,000</b>	<b>\$110,000</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	(Line 3 - Line 5)	\$100,000	\$100,000	\$110,000	\$110,000

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

C-4		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4.1	Balance in Reserve Account, beginning of budget year	\$250,000	\$250,000	\$250,000	\$250,000
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	9 - Line 11)	\$250,000	\$250,000	\$250,000	\$250,000

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

C-5		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5.1	Balance in Reserve Account, beginning of budget year	\$105,050	\$105,050	\$105,050	\$105,050
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$105,050</b>	<b>\$105,050</b>	<b>\$105,050</b>	<b>\$105,050</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$105,050	\$105,050	\$105,050	\$105,050
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>