

WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
November 1, 2022

The regular meeting of the Weston County Board of Commissioners was called to order by Chairwoman Marty Ertman at 9:00 a.m. at the Weston County Courthouse. Commissioners, Nathan Todd, Ed Wagoner, Tony Barton and Don Taylor, Attorney Michael Stulken and Clerk Becky Hadlock were present. Henry Nessul led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock asked to have Resolution 2022-27 Amendment to the 2022-2023 Budget added to the consent agenda, move the 10:45 appointment to 11:45 due to conflicting appointments, add the Extension Office to New Business. Clerk Hadlock also asked to move the 11:15 appointment to 12:00 also due to conflicting appointments. Commissioner Wagoner moved to approve the agenda with changes; seconded by Commissioner Taylor. Carried.

EXECUTIVE SESSION – POTENTIAL LITIGATION

Commissioner Barton moved to go into Executive Session per W.S. 16-4-405(a)(iii), seconded by Commissioner Taylor. Carried. Executive Session began at 9:06 a.m. and reconvened into regular session at 9:22 a.m. Matters concerning possible litigation were discussed in Executive Session, no action was taken.

APPROVAL OF CONSENT AGENDA

Vice-Chairman Todd moved to approve the Consent Agenda, minus warrant # 70050 for discussion, which included the vouchers, payroll, AP vouchers, Collections for October 2022, Minutes of October 18, 2022, Executive Session Minutes of October 18, 2022, Tax Roll Corrections #151-#1546, Chairman's Signature on Grant Award Agreement Between Wyoming Office of Homeland Security and Weston County, Board's Signature on withdraw letter to WYDOT for structure DYN – Dewey Road Bridge, Chairman's Signature on Minor Subdivision Plat Map – Weston Heights Subdivision, Chairman's Signature on Minor Subdivision Plat Map – Horseshoe Ridge Subdivision; seconded by Commissioner Wagoner. Discussion ensued. Carried.

ROAD & BRIDGE

Road & Bridge Superintendent Jim Hansen updated the Board on the cost of the pipe for the Christensen Road. Commissioner Barton moved to take the funds out of the General Fund line item; seconded by Commissioner Taylor. Carried. Superintendent Hansen questioned what account the Old Hwy 85 project is to be paid out of. He indicated he has currently paid \$9,000 out of the Road and Bridge budget. The Board has set aside \$300,000 for this and will request that the Treasurer put this in a Road & Bridge account. Commissioner Barton moved to move \$300,000 into a Road & Bridge general account; seconded by Vice-Chairman Todd. Carried. Superintendent Hansen visited with the Board about the County Road Fund Manual. Vice-Chairman Todd moved to approve \$2,500 towards the new County Road Fund Standards Manual; seconded by Commissioner Taylor. Discussion ensued. Carried. Superintendent Hansen gave the Board an update on the Road & Bridge Department.

PUBLIC HEALTH

Weston County Public Health Nurse Manager Sarah Gregory gave the Board an update on Public Health. Manager Gregory asked about getting a credit card for her and Public Health Response Coordinator Christia Ault. This will be added to Old Business for the next meeting.

BLM FIELD MANAGER

Newcastle BLM Field Manager Chad Krause introduced himself to the Board.

NEW BUSINESS

EXTENSION OFFICE

Vicki Hayman, Extension Educator, asked to add another phone line at the Extension Office. She presented a quote from Collins Communications for a cell station in addition to the existing phone system. The Board called Collins Communications to discuss the quote and they indicated the Extension Office already has the three lines that Educator Hayman was asking for. Clerk Hadlock will contact RANGE to see if there is an additional line available and add this to Old Business for the next meeting.

OLD BUSINESS

CREDIT CARD POLICY

Clerk Hadlock presented the Board with a Credit Card Pre-Authorization Form. Discussion ensued. Clerk Hadlock will send it out to all Department Heads for input.

EMS SPECIAL DISTRICT LEGISLATION – RURAL HEALTH DISTRICT LEGISLATION

Town of Upton Clerk Kelley Millar and Upton EMT Tiffany Riehemann discussed the possibility of establishing EMS Districts and Rural Health Districts. Discussion ensued.

BLACK HILLS NATION FOREST PLAN REVISION/NEWCASTLE BLM RMP REVISION/THUNDER BASIN NATIONAL GRASSLANDS

Dru Bower with Dru Consulting gave the Board an update on the BH National Forest Plan Revision, Newcastle BLM RMP Revision and the Thunder Basin National Grasslands.

EASEMENT DISCUSSION

Attorney Michael Stulken and Sheriff Bryan Colvard discussed the tower easement with the Board. This will be added under Old Business for the next meeting.

COMMISSIONERS' STATEMENT

Chairwoman Ertman read a statement from the Board of Commissioners concerning their vote to replace Representative Hans Hunt.

PUBLIC COMMENT

NONE

VOUCHERS

066 NCPERS, financial admin, \$224.00, AFLAC, payroll ded, \$2,341.85, Family Support Registry, payroll ded, \$247.00, Great-West Trust Company LLC, payroll ded, \$1,240.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$77,766.51, Weston County Clerk, financial admin, \$53,012.86, Weston County Treasurer, financial admin, \$15.00, WY Child Support Enforcement, payroll ded, \$1,250.00, WY Department of Workforce Services, financial admin, \$2,353.08, WY Retirement System, payroll ded, \$38,689.24, Denette J Price, treas mile/trvl, \$110.00, Mallo Camp, financial admin, \$20,000.00, Weston County Hospital District, prvntn mngmnt, \$6,202.19, RANGE, arprt/p-hlth/wic/frgrnds/assr/clrk/crthse/

treas/ext/law enf/shrf/dist crt/r&b/hmlnd sec comm, \$2,760.82, Ad Pro, ext supp, \$89.18, Advanced Drug Testing Inc, r&b cntrct/equip/lbr, \$26.00, Alpha Communications, law enf tower rent, \$55.00, Amber Green, crthse other emp, \$499.00, AT&T Mobility, shrf/r&b/hmlnd sec/maint comm, \$1,584.52, BAM Document Destruction & Recycling, crthse misc, \$316.00, Barcodes LLC, crthse supp, \$223.13, BL Gifts Imports, shrf pub rel, \$443.90, Black Hills Chemical & Janitorial, law enf brd of prisoners, \$302.32, Black Hills Energy, crthse/law enf/r&b/frgrnds/hmlnd sec/annx/p-hlth/wic util, \$4,440.50, Black Hills Plumbing, law enf repair/maint, bldg & grnds maj repair, \$566.78, Blue Dog Cleaning, annx cntrct wages, \$390.00, Bomgaars, frgrnds/r&b repair/maint, \$178.80, Byrand Streeter, arprt suprt equip, arprt cntrct wages, \$1,352.11, Cambria Supply, r&b repair/maint, \$8.53, Carmen Simon, p-hlth supp, \$43.55, Catherine Alison Emmert, law enf repair/maint, \$480.00, CCAW, clerk mile/trvl, \$700.00, CenturyLink, shrf comm, \$650.00, Christina Cote, dist crt mile/trvl, \$290.13, City of Newcastle, crthse/law enf/annx/p-hlth/wic/frgrnds/r&b/dsptch util, \$6,485.84, Collins Communications Inc, frgrnds util, \$30.00, Culligan Water Conditioning, annx/r&b supp, \$47.50, Dalton Shrader, dist crt juror, \$30.00, DBT Transportation Services LLC, arprt awos, \$6,943.00, Decker's Market, ext nutrtn educatr, r&b supp, p-hlth em prep, \$209.30, Denette J Price, treas mile/trvl, \$36.25, Double D, bldg & grnds maj repair, crthse supp, r&b oil/gas/lube, crthse supp, \$2,405.32, Econo Sign & Barricade LLC, r&b Imbr/clvrts/brdg, \$264.01, Election Systems & Software Inc, elctn print/publ, \$1,891.55, Fisher Sand & Gravel, r&b gravel/rd mtrl fund, rd constr co rd fund, \$7,506.03, Frontier Home, Ranch & Hardware, arprt repair/maint, annx janitor supp, crthse repair/maint, ext nutrtn educatr, frgrnds repair/maint, p-hlth immuniz, \$989.90, Galls LLC, shrf offcr equip, \$1,245.55, Gillette Steel Center, r&b Imbr/clvrts/brdg, \$3,790.50, Golden West Technologies, shrf offcr equip, crthse comp softwr lic, p-hlth comm, p-hlth immuniz, p-hlth em prep, annx comp softwr, attny office equip, hmlnd sec exp, \$3,807.47, Great Western Tire Co, r&b repair/maint, \$49.22, Hansen Equipment Co, crthse repair/maint, \$96.99, Hillyard/Sioux Falls, crthse janitor supp, \$75.58, Humphrey Law LLC, dist crt specl attny, \$330.97, Jodi Brooks, wic spec proj, \$77.99, Jub Jub Inc, frgrnds util, \$30.00, Kami L Lopez, frgrnds slry, \$157.50, KASL, p-hlth em prep, \$297.00, Kimberly Jenkins, treas mile/trvl, \$72.50, Kregel Towing & Recovery, shrf abandoned veh, \$150.00, Liberty Law Offices PC, dist crt spec attny, \$1,271.93, LN Curtis & Sons, shrf unifrms, law enf unifrms, \$1,180.21, M Dean Butler, frgrnds slry, \$150.00, Marco Inc, annx comp softwr lic, \$227.91, Mastercard, law enf brd of prisoners, assr mile/trvl, attny comm/office equip/trial prepare/trvl/meal, dist crt mile/trvl, treas mile/trvl, p-hlth immuniz/mile-trvl/em prep, ext sec wkshp trng, hmlnd sec exp, frgrnds admin/fees/repair/maint/util, shrf veh maint/fuel, \$4,544.34, Max Masters, gis land records, \$2,000.00, McKesson Medical-Surgical, p-hlth immuniz, \$81.61, Michael Stulken, attny trvl/meals, \$131.26, Minuteman Lube Center, shrf, law enf veh maint/fuel, \$267.02, Mitich's Repair, crthse repair/maint, \$149.99, Motor Power Equipment, r&b repair/maint, \$91.06, Motorola Solutions, coronavirus rspns, \$5,085.07, News Letter Journal, hmlnd sec exp, print/publ, dist crt misc, ext supp, r&b supp, attny office exp, \$352.44, Occupational Research & Assessment, coroner fees/trans, \$225.00, Phyllis Sundstrom, elctn dep/clerk slry, \$12.50, Powder River Energy Corporation, p-hlth/wic/hlmd sec/frgrnds/r&b/arprt/law enf util, \$2,525.30, Powder River Heating & AC, bldg & grnds maj repair, \$625.00, Power Plan OIB, r&b repair/maint, \$568.07, Pro Plus Construction, misc insc, bldg & grnds maj repair, \$38,933.90, RANGE, arprt/p-hlth/wic/frgrnds/assr/clerk/crthse/ treas/ext/shrf/dist crt/r&b/hmlnd sec/law enf inmate prgrm comm, \$3,126.82, Roadrunner Disposal Service, arprt util, frgrnds util, \$410.00, Sagebrush Marketing, frgrnds util, \$100.00, Self Storage LLC, elctn misc, \$150.00, Servall Uniform/Linen Co, crthse janitor supp, frgrnds repair/maint, \$222.35, Tammy Cleverdon, treas mile/trvl, \$36.25, Texas Refinery Corp, r&b oil/gas/lube, \$1,820.40, Thomas L Bennett, coroner autopsies, \$4,530.00, Top Office Products, shrf supp, yth srvc, dist crt supp, crthse supp, \$564.38, Town

of Upton, uptn comm cntr, uptn Indfl, \$2,193.75, Trugreen, bldg & grnds maj repair, \$382.00, Tyler Technologies, comp softwr lic, \$520.73, Upton Co-op Association, r&b oil/gas/lube, \$12,275.25, Upton Senior Center, uptn sr cntr, \$531.25, UW-Administration Business Office, 4-H educ slry, \$5,586.00, Verizon Wireless, frgrnds comm, p-hlth em prep, p-hlth mch grnt, \$273.66, Vicki Hayman, ext nutrtn educ, \$35.00, Visionary Communications, annx comm, \$158.10, Western Printing, elctn print/publ, \$39.64, Weston County 4-H Council, ext nutrtn educ, \$296.67, Weston County Gazette, rd constr co rd fund, misc print/publ, \$540.00, Weston County Health Services, in-home hlth, \$1,500.00, Weston County Hospital District, prvntn mngmnt, \$5,161.87, Weston County Library, library blk alloc, \$24,329.83, Weston County Natural Resource District, nat res graden, nat res hazard waste, \$1,106.25, Weston County Road & Bridge, srch & rscue, law enf/shrf/maint/assr/frgrnds veh maint/fuel, \$4,519.98, Weston County Senior Services, newc sr citizens, sr meals, uptn/osage sr meals, law enf brd of prisoners, \$7,966.50, Woody's Food Center, crthse janitor supp, ext nutrtn educ, arprt janitor supp, arprt repair/maint, hmlnd sec exp, \$326.99, WY Department of Agriculture, law enf inmate prgrm, \$200.00, WY Department of Health/Rental, p-hlth mile/trvl, mch grant, reimb to state, \$16,799.05, WY Department of Transportation, rd constr co rd fund, \$1,706.52, WY Machinery Company, r&b repair/maint, \$1,536.15, WY Network, financial admin, \$270.00, WY Public Health Division, p-hlth supp, \$56.00, WY State Bar, attny assoc dues, \$1,090.00, Net Payroll, \$180,455.21.

With no further business, the meeting was adjourned at 12:34 p.m.

Marty Ertman
Chairman

Attest: Becky Hadlock
Weston County Clerk