

# Final Budget

Weston County Weed & Pest Control District	
Budget Hearing Information	
35 Fairgrounds Road	<b>Location:</b> 35 Fairgrounds Road - Newcastle
Newcastle, WY 82701	<b>Date:</b> 6/19/2024
307-746-4555	<b>Time:</b> 2:00 PM
Weston County	<b>Budget Prepared by:</b> Dana Gordon

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

This Budget is just an Estimate. We are requesting our full two mil.

**S-B RESERVE DESCRIPTION**

We have two reserve accounts. One is for emergency control and the other is in case of any emergency.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
Donley Darnell	1/1/27	<input checked="" type="checkbox"/> <b>Yes</b>
Wayne Christensen	1/1/27	
Clay Branscom	1/1/25	
Glenn Materi	1/1/27	
Scott Sewell	1/1/25	
Troy Lynch	1/1/27	
Taylor Tavegia	1/1/25	

**If Yes, enter**

Address of office: 35 Fairgrounds Road

City, State, Zip: Newcastle, WY 82701

Phone Number: 307-746-4555

Hours Open: 8-4 Monday thru Friday

Where are the minutes of your board meeting available for public review?

Court House

How and where are the notices of meeting posted for the public?

Newspaper & Radio PSA

Where are the public meetings held?

35 Fairgrounds Road, Newcastle, WY 82701

## FINAL BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-1	<b>Total Budgeted Expenditures</b>	\$699,541	\$963,000	\$1,526,000	\$1,526,000
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$919,103	\$929,190	\$1,526,000	\$1,526,000
S-5	<i>Amount requested from County Commissioners</i>	\$466,938	\$448,475	\$450,000	\$450,000
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>

REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-7	<b>Operating Revenues</b>	\$104,379	\$93,922	\$105,000	\$105,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$466,938	\$448,475	\$450,000	\$450,000
S-9	<b>Government Support</b>	\$30,250	\$24,384	\$29,500	\$29,500
S-10	<b>Grants</b>	\$49,732	\$89,425	\$600,000	\$600,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$1,026	\$6,206	\$6,500	\$6,500
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0
S-14	<b>Total Revenue</b>	\$652,325	\$662,412	\$1,191,000	\$1,191,000

FY 7/1/24-6/30/25 Weston County Weed & Pest Control District

EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-15	<b>Capital Outlay</b>	\$6,442	\$34,200	\$11,000	\$11,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$120,100	\$140,500	\$161,700	\$161,700
S-18	<b>Operations</b>	\$493,671	\$692,800	\$1,232,300	\$1,232,300
S-19	<b>Indirect Costs</b>	\$79,328	\$95,500	\$121,000	\$121,000
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$699,541	\$963,000	\$1,526,000	\$1,526,000

DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$266,778	\$266,778	\$335,000	\$335,000

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$205,050	\$205,050	\$205,050	\$205,050
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$205,050	\$205,050	\$205,050	\$205,050
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	\$0
S-31	<b>Subtotal</b>	\$205,050	\$205,050	\$205,050	\$205,050
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$205,050	\$205,050	\$205,050	\$205,050

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 35 Fairgrounds Road  
Newcastle, WY 82701

**PREPARED BY:** Dana Gordon

**DISTRICT PHONE:** 307-746-4555



# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2025

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	4001	\$466,938	\$448,475	\$450,000	\$450,000
R-1.2 Other County Support (see note on the right)	4005				

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$25,548	\$20,920	\$25,000	\$25,000
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$4,702	\$3,464	\$4,500	\$4,500
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$30,250	\$24,384	\$29,500	\$29,500
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$104,379	\$93,922	\$105,000	\$105,000
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$104,379	\$93,922	\$105,000	\$105,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201	\$49,732	\$89,425	\$600,000	\$600,000
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$49,732	\$89,425	\$600,000	\$600,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$1,026	\$6,206	\$6,500	\$6,500
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$1,026	\$6,206	\$6,500	\$6,500
R-5.5 <b>Total Forecasted Revenue</b>		\$185,387	\$213,937	\$741,000	\$741,000
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2025

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	<b>6201</b>			
E-1.2	Vehicles		\$29,200		
E-1.3	Office Equipment	\$887		\$6,000	\$6,000
E-1.4	Other (Specify)				
E-1.5	Small Equipment	\$5,555	\$5,000	\$5,000	\$5,000
E-1.6		<b>6200</b>			
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$6,442	\$34,200	\$11,000	\$11,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$50,152	\$55,000	\$62,000	\$62,000
E-2.2	Secretary	\$51,981	\$55,000	\$62,000	\$62,000
E-2.3	Clerical	<b>7004</b>			
E-2.4	Other (Specify)				
E-2.5		<b>7005</b>			
E-2.6		<b>7005</b>			
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	<b>7011</b>			
E-3.2	Mileage	\$3,232	\$4,500	\$6,000	\$6,000
E-3.3	Other (Specify)				
E-3.4		<b>7013</b>			
E-3.5		<b>7013</b>			
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	<b>7021</b>			
E-4.2	Accounting/Auditing	\$6,000	\$10,000	\$15,000	\$15,000
E-4.3	Other (Specify)				
E-4.4		<b>7023</b>			
E-4.5		<b>7023</b>			
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$1,697	\$3,000	\$3,200	\$3,200
E-5.2	Office equipment, rent & repair	\$1,095	\$2,000	\$2,000	\$2,000
E-5.3	Education	\$498	\$1,000	\$1,000	\$1,000
E-5.4	Registrations		\$3,000	\$3,000	\$3,000
E-5.5	Other (Specify)				
E-5.6	Postage & Telephone/internet	\$5,444	\$7,000	\$7,500	\$7,500
E-5.7		<b>7035</b>			
E-5.8		<b>7035</b>			
E-6	<b>TOTAL ADMINISTRATION</b>	\$120,100	\$140,500	\$161,700	\$161,700

# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2025

## OPERATIONS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202 \$59,032	\$120,000	\$144,000	\$144,000
E-7.2	Service Contracts	7203 \$100,000	\$120,000	\$150,000	\$150,000
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211 \$2,062	\$3,500	\$4,000	\$4,000
E-8.2	Other (Specify)				
E-8.3	Hotels & Meals	7212 \$2,062	\$3,500	\$3,500	\$3,500
E-8.4	_____	7212			
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Gas & Oil	7220 \$10,459	\$25,000	\$25,000	\$25,000
E-9.2	Chemical	7220 \$191,799	\$220,000	\$420,000	\$420,000
E-9.3	Shop Supplies	7220 \$1,105	\$3,000	\$5,000	\$5,000
E-9.4	Other Supplies	7220 \$332	\$2,000	\$5,000	\$5,000
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Advertisements	7230 \$100	\$200	\$200	\$200
E-10.2	Bonds	7230 \$600	\$1,000	\$1,000	\$1,000
E-10.3	GIS & Bio Control	7230			
E-10.4	Drug Testing	7230 \$0	\$600	\$600	\$600
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Contract - White Top	7400 \$62,617	\$50,000	\$40,000	\$40,000
E-11.2	Contract - Leafy Spurge	7400 \$50,000	\$70,000	\$60,000	\$60,000
E-11.3	Contract - Prairie Dogs	7400 \$0	\$50,000	\$50,000	\$50,000
E-11.4	Contract - Cheat Grass Elk Mnt	7400	\$0	\$300,000	\$300,000
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	7450 \$9,239	\$15,000	\$15,000	\$15,000
E-12.2	Equipment Repairs	7450 \$1,682	\$4,500	\$4,500	\$4,500
E-12.3	Other Repairs	7450 \$2,582	\$4,500	\$4,500	\$4,500
E-12.4	_____	7450			
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$493,671	\$692,800	\$1,232,300	\$1,232,300

# Final Budget

Weston County Weed & Pest Control District

FYE 6/30/2025

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$1,530	\$3,500	\$3,500	\$3,500
E-14.2 Buildings and vehicles	7503	\$6,281	\$7,000	\$9,000	\$9,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511	\$11,239	\$15,000	\$20,000	\$20,000
E-15.2 Workers Compensation	7512	\$2,530	\$3,000	\$3,500	\$3,500
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514	\$25,242	\$27,000	\$35,000	\$35,000
E-15.5 Health Insurance	7515	\$32,506	\$40,000	\$50,000	\$50,000
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$79,328</b>	<b>\$95,500</b>	<b>\$121,000</b>	<b>\$121,000</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

NAME OF DISTRICT/BOARD

<b>GENERAL FUNDS</b>
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	DOA Chart of Accounts	End of Year	Beginning	Beginning	Final Approval
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>					
C-1.1 General Fund Checking	1010	\$239,617	\$239,617	\$300,000	\$300,000
C-1.2 Savings and Investments	1040	\$27,161	\$27,161	\$35,000	\$35,000
C-1.3 General Fund CD Balance	1050		\$0		
C-1.4 All Other Funds	1020		\$0		
C-1.5 Reserves (From Below)		\$205,050	\$205,050	\$205,050	\$205,050
C-1.6 <b>Total Estimated Cash and Investments on Hand</b>		\$471,828	\$471,828	\$540,050	\$540,050
<b>C-2 General Fund Reductions:</b>					
C-2.1 a. Unpaid bills at FYE	2010				
C-2.2 b. Reserves		\$205,050	\$205,050	\$205,050	\$205,050
C-2.3 <b>Total Deductions (a+b)</b>		\$205,050	\$205,050	\$205,050	\$205,050
C-2.4 <b>Estimated Non-Restricted Funds Available</b>		\$266,778	\$266,778	\$335,000	\$335,000

<b>SINKING &amp; DEBT SERVICE FUNDS</b>	DOA Chart of Accounts 1070
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	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i>				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i>				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i>				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>	1090
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	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$205,050	\$205,050	\$205,050	\$205,050
C-4.2 <i>Date of Reserve Approval in Minutes:</i>				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i>				
C-4.5 SUB-TOTAL	\$205,050	\$205,050	\$205,050	\$205,050
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i>				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$205,050	\$205,050	\$205,050	\$205,050

<b>BOND FUNDS</b>	1060
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	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Final Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i>				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0