

**WESTON COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
March 4, 2025**

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Ertman, Garrett Borton and Vera Huber, and Clerk Becky Hadlock were present. Commissioner Huber opened the meeting with prayer, and Commissioner Ertman led the Pledge of Allegiance.

APPROVAL OF AGENDA

Clerk Hadlock asked to add the Chairman's Signature on the Weston County Travel Commission Joint Powers Agreement under Old Business. Clerk Hadlock also asked to add Treasurer's Reports after Public Comment. Chairman Todd asked to add 3–5-year survey and Performance Evaluations to Old Business. Commissioner Borton moved to approve the agenda as amended; seconded by Vice-Chairman Wagoner. Carried.

AP VOUCHERS/PAYROLL AND VOUCHERS

Commissioner Ertman moved to approve the AP Vouchers/Payroll and Vouchers; seconded by Commissioner Borton. Carried.

The Board would like to add health insurance claim form, T.A. medical care in the amount of \$636.76 Warrant #73544 under New Business for the next meeting. The Board would like Clerk Hadlock to ask the Wyoming Department of Health to not redact everything from their invoices.

Commissioner Ertman requested a Treasurers report on investments for the next meeting.

PUBLIC COMMENT

None.

TREASURERS REPORT

Commissioner Borton moved to approve the Board's signature on the Treasurer's report; seconded by Commissioner Ertman. Carried.

BOARD'S SIGNATURE ON COUNTY ROAD FUND PROJECT ELIGIBILITY CERTIFICATION FORM

Vice-Chairman Wagoner moved to approve the Board's signature on County Road Fund Project Eligibility Certification Form for 4.2 miles on the Barton Road; seconded by Commissioner Ertman. Carried.

MINUTES OF FEBRUARY 18, 2025

Vice-Chairman Wagoner moved to approve the minutes of February 18, 2025; seconded by Commissioner Borton. Commissioner Ertman abstained. Carried.

EXECUTIVE SESSION MINUTES OF FEBRUARY 18, 2025 (2 SETS)

Vice-Chairman Wagoner moved to approve both sets of executive session minutes of February 18, 2025; seconded by Commissioner Borton. Commissioner Ertman abstained. Carried.

COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT & PUBLIC HEALTH

Commissioner Ertman moved to accept collection for County Clerk in the amount of \$8,217.49, District Court in the amount of \$2,395 & Public Health in the amount of \$420.10 for January 2025; seconded by Vice-Chairman Wagoner. Carried.

BCBS – PLAN SELECTION – LE RETIREMENT INCREASE

Clerk Hadlock let the Board know that the Blue Cross Blue Shield increased by 3% this year and the Law Enforcement Retirement will increase by .9%. Clerk Hadlock gave the Board options to look at so that a decision can be made at the next meeting.

BUDGET DISCUSSION

Clerk Hadlock let the Board know that some departments were not going to make it through next month. Commissioner Ertman moved to have Chairman Todd write a letter to the Department Heads to watch spending of funds as some line items are overspent; seconded by Vice-Chairman Wagoner. Discussion ensued. Carried.

BRIC GRANT

Homeland Security Coordinator Gilbert Nelson let the Board know there was a grant available for a back-up generator for the Courthouse, but it has a 25% match from the County. Commissioner Ertman asked about the generator that was just purchased for City Hall and Dispatch. Coordinator Nelson explained it was owned by the County. Commissioner Ertman moved to have the County Attorney create an MOU with the Joint Powers Board, City of Newcastle and Weston County for the generator that was just purchased; seconded by Vice-Chairman Wagoner. Carried.

Vice-Chairman Wagoner moved to authorize Coordinator Nelson to put in a notice of intent for the BRIC Grant; seconded by Commissioner Borton. Discussion ensued. Ayes: Wagoner, Todd, Borton, Huber. Nays: Ertman. Carried.

OLD BUSINESS

EMS TAXING DISTRICT

Commissioner Ertman moved to approve the Board of County Commissioners signature on Resolution 2025-5; seconded by Vice-Chairman Wagoner. Discussion ensued. Carried.

Commissioner Ertman moved to rescind motion; seconded by Vice-Chairman Wagoner. Discussion ensued. Carried.

Discussion ensued on considering establishing an EMS district within the boundaries of Weston County. Setting public hearing dates was also discussed. Vice-Chairman Wagoner moved to authorize Clerk Hadlock to work with Attorney Stulken to reach out to the City of Newcastle and the Town of Upton to get EMS District public meetings in conjunction with their meetings. Vice-Chairman Wagoner rescinded his motion.

Commissioner Ertman moved that the Board of County Commissioners, members to be determined which members will be there, will set an appointment at the Upton Town Council meeting and at the

Newcastle City Council meeting at which time they will discuss the formation of the EMS District, the dates will be March 11th and the 17th; seconded by Commissioner Huber. Carried.

Commissioner Ertman moved the Board of County Commissioners have a Public Hearing Concerning EMS District will be held March 31st at 6:00 p.m. at the Weston County Events Center; seconded by Vice-Chairman Wagoner. Carried.

PUBLIC RECORDS FEE SCHEDULE

Clerk Hadlock let the Board know what the other offices as well as some of the other Clerk's charge for public record searches. The Board would like Clerk Hadlock to come up with a fee schedule and bring them to the next meeting.

DETENTION EMPLOYEES

Sheriff Bryan Colvard and Undersheriff Dan Fields came before the Board to continue the discussion of the Detention employee wages. This will be added to the next agenda.

VAULTSIDE

Clerk Hadlock let the Board know that she had received an email from Vaultside stating \$20,643.67 was owed to the County for profit shares from April 2023-June 2024. However, instead of full payment, Vaultside wants to make monthly payments to the County. Commissioner Ertman moved to have Attorney Stulken write a letter to Vaultside telling them the County will not accept payments, and the amount needs to be paid in full; seconded by Commissioner Huber. Carried.

WESTON COUNTY TRAVEL COMMISSION JOINT POWERS AGREEMENT

Commissioner Ertman moved to approve the Chairman's signature on the Weston County Travel Commission Joint Powers Agreement; seconded by Vice-Chairman Wagoner. Carried.

NEW BUSINESS

None.

EXECUTIVE SESSION

Commissioner Borton moved to go into Executive Session per W.S. 16-4-405(a)(ii); seconded by Vice-Chairman Wagoner. Carried. Executive Session began at 12:59 p.m. and reconvened into regular session at 1:42 p.m. Matters concerning employment were discussed in Executive Session, no action was taken.

ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen gave the Board an update on the Road & Bridge Department.

MAINTENANCE UPDATE

Maintenance Foreman Brandon Turner gave the board an update on projects he is working on.

PUBLIC COMMENT

Walter Sprague wanted to give recognition to both Upton boys and girls basketball teams as well as recognizing Upton for putting on a phenomenal event.

COMMISSIONER COMMENT

Commissioner Ertman has been having issues with her e-mails and would like to have an investigation into who has been in her e-mail. Chairman Todd stated he too was having issues with his e-mails. Commissioner Ertman would also like to see the contract with Natrona County pertaining to the Title-25's. Commissioner Borton let the Board know he was approached by a Weston County constituent about how great the grounds at the Fairgrounds look under the management of Eric Dudzinski compared to prior years. Vice-Chairman Wagoner commented that Jerimiah Rieman is always asking what items need attention and two items he would like to have looked at are court appointed Attorney's and Title 25's.

VOUCHERS

066NCPERS, financial admin, \$320.00, AFLAC, payroll ded, \$3,040.47, Empower Trust CO LLC, deferred comp, \$840.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$92,337.62, Weston County Clerk, financial admin, \$53,168.50, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,294.92, WY Retirement System, payroll ded, \$40,860.86, Pennington Co SD, atny exp subp, \$30.00, 21 Electric, bldg/grnds, \$147.50, Ad Pro, crthse , sheriff, r&b suppl, jantr suppl, \$405.12, Advanced Communications, law enf tower rent, hmlnd exp, \$272.00, Adv drug testing, r&b lbr, \$31.20, Amber Green, crthse other empl, \$900.00, Americ sol business, clk suppl, \$153.65, americ weld & gas, r&b repair, \$262.02, Angela Phillips, phlth em prep, \$518.15, Artist cust badge & coins, sheriff unifo, \$596.50, AT&T Mobility, hmlnd sec, maint, sheriff comm, r&b, \$1,527.43, BAM, crthse misc, \$475.90, Black Hills Chemical & Janitorial, law enf brd of prisoner, \$1,075.80, Black Hills Energy, annex , crthse, hmlnd sec, law enf, phlth, r&b util, \$6,915.12, Black hills plumb, bldg./grnds maj, \$2,209.06, Bomgaars, r&b rep/maint, \$270.55, Byrand Streeter, arprt cntrct wages, arprt suppl, \$1,898.68, Cambria Discount Drug, law enf jail med, \$206.74, Cambria Suppl, r&b repair, \$12.10, Campbell co memo hspl, misc co ward, \$8,211.48, Carmen Simon, phlth suppl, \$8.87, Casey Thorson, bldg./grnds maj, \$225.00, Charm-tex, law enf brd, \$68.44, City of Newcastle, annex, crthse, law enf, phlth, r&b, wic util, \$2,011.24, CLT, bldg./grnds maj, \$200.00, Collins Communications Inc, dist crt comm, \$110.00, Culligan Water Conditioning, annex, r&b suppl, \$42.80, Deckers Market, r&b, ext suppl, \$178.34, Denette Price, mlg/trvl, \$40.60, Double D, crthse misc, \$1,129.53, Eastern WY Equipment Co, r&b suppl, hmlnd sec exp, law enf maint, \$29.05, Employers council, misc finance admin, \$3,995.00, Erin Persche, ext ed, \$202.30, Farnsworth services, law enf brd, \$750.00, First Northern Bank of WY (Newcastle), crthse suppl, atny, law enf, r&b, \$1,207.69, Fisher sand & Gravel, r&b rd maint, \$24,376.08, Gillette steel cnt, r&b lbr, \$3,225.20, Golden West Technologies, annex, sheriff, phlth, comp software lic, \$5,466.48, Great Western Tire Co, r&b repair, \$149.50, Hometown Medical Clinic PC, law enforce preemp, \$65.00, Humphrey law llc, dist crt atny, \$2,582.10, Hurricane Services 21 LLC, bldg/grnds, \$2,086.50, Indoff Inc, law enf supp, \$126.19, Jordan Pitchford, wic spec proj, \$288.00, Kayleigh Ann Gould, cln annex, \$400.00, Kimberly Jenkins, treas mlg/trvl, \$40.60, Kone, bldg./grnds maj, \$18,620.80, Liberty Law, dist crt atny, \$5,824.27, Marco Inc, annex comp sftwre, \$60.16, Max Masters, 1% sls tax, \$2,000.00, Minuteman Lube Center, sheriff maint/fuel, \$109.99, Mondell Heights LLC, misc co ward/invol, \$4,655.40, Monument Health, law enf jail med, \$636.76, Motorola Solutions, arpa 21, \$141.90, National pub safety, sheriff equipt, \$159.00, Natrona County Legal Dept, misc co ward, \$1,444.22, Newcastle Ace Hardware, crthse, law enf suppl, \$248.92, Newcastle equipt co, r&b repair, \$100.00, News Letter Journal, gen misc print/publ, \$508.63, NMS Labs, crnr autopsies, \$169.00, Pitney Bowes (Supplies), crthse post/freight, \$856.95, Plainsman, dist crt suppl, \$241.72, Powder River Energy Corporation, arprt, hmlnd sec, law enf, phlth, r&b, wic util, \$1,990.20, Powder River Heating & AC,

bldg/grnds maj rep, \$350.00, Power plan oib, r&b cntrct, \$383.49, Premier biotech, youth serv, \$189.87, Range, arprt, annx, clrk, dist crt, ext, hmlnd sec, law enf, phlth, r&b, wic comm, \$2,303.80, Rave wireless, hmlnd sec, \$7,250.00, Ricks Electric, shsp crit, \$42,806.45, Ringer Law, dist crt attny, \$5,145.00, Roadrunner Disposal Service, arprt util, \$60.00, Rocky Mt Hoist, r&b post/repair, \$425.47, Roof Source, bldg./grnds maj, \$2,200.00, Salt Creek Vet Clinic, misc noat, \$57.50, Self Storage LLC, elctn misc, \$200.00, Servall Uniform/Linen Supply, crthse suppl, \$175.38, Sharon Ackerman, r&b repair, \$31.49, Southland Med Corp, coroner misc, \$459.79, Summit Plumbing & Heating, law enf repair, \$962.71, Syn-tech Systems, r&b fuel tank maint, \$550.00, Timberline Services, r&b cntrct, \$2,080.00, TOP Office Products, crthse, ext copier maint, \$1,391.17, Upton Chamber of Commerce, 1% sls tax, \$575.00, Upton Co-Op Assn, r&b oil/gas/lube, \$36,98.08, Vicki Hayman, ext nutrition ed, \$123.30, Visionary Communications, annx comm, \$165.60, Voelker's Autobody, crnr veh maint, \$1,09.00, Wacers, r&b cntrct, \$100.00, WC Sheriffs Search & Rescue, crnr rent, \$250.00, West End Water District, gen arprt util, \$60.00, Weston Co School Dist #7, prevention mgmt, \$9,011.16, Weston co solid waste dist, wtr/sewer, \$425,015.00, Weston County 4-H Council, ext suppl, \$22.00, Weston County Gazette, misc publ/print, \$381.00, Weston County Road and Bridge, hmlnd exp, assr veh maint, \$4,195.40, Weston County SR Services, Q3FY25, law enf brd prisoners, \$3,660.00, Woody's Food Center, crthse, law enf suppl, \$135.00, WSFP, bldg./grnds maj, \$282.00, WY Behavioral Institute, misc co ward, \$3,016.00, Wy Dept of AG, airport runway repair, \$40.00, WY Dept of Health, phlth mlg/trvl, \$21,484.64, WY legend Laser Engraving, treas suppl, \$11.50, WY Machinery Co, r&b rep/maint, \$1,198.58, WY Network, misc fin admin, \$270.00, WY tech transfer ctr, r&b cntrct, \$100.00, WYDOT – Financial Services, r&b old hwy 85 proj, \$693.26, Wyohelp, 1% sls tax, \$1,500.00, Wyoming Department of Health-Lab, phlth suppl, \$98.00, Net Payroll, \$179,590.79

With no further business, the meeting was adjourned at 2:10 p.m.

Nathan Todd
Chairman

Attest: Becky Hadlock
Weston County Clerk